



**Full Time Estimator for Furniture Interior Solutions in the Education,
Healthcare and Laboratory Market Segment**

Do you want to join a winning culture?

How about finding your professional home with people you actually enjoy working with?

Stonecreek Interior Systems, a leading cabinet, casework, fume hoods and equipment dealership selling furniture interiors in the K-12, College/University, Laboratory and Healthcare market segments has an immediate opening for a full time Estimator.

An Estimator for Stonecreek will deliver excellent customer service while working as a part of a team and independently to produce high-quality and accurate bid proposals. The primary emphasis relies on reviewing bid documents for various types of K-12, Higher Education, Lab and Healthcare projects and to produce proposals that support a successful installation of all scope. This position works closely with peers and company leaders to ensure that the projects we bid are in alignment with those of Stonecreek's goals and objectives.

Essential Duties and Responsibilities:

- Review of architectural drawings and specifications to find specific information pertaining to Stonecreek scope of work
- Create detailed take-offs using material costs, subcontractor and manufacturer proposals, and labor projections
- Relay intimate project knowledge to the operations team when a bid is won
- Build relationships with suppliers, architects, subcontractors, etc. to obtain all of the information necessary to produce accurate bids
- Utilize email and phone calls to obtain information, document pricing and scope clarifications
- Prepare comprehensive proposal packages
- Attend and present work at project kick-off meetings internally, as well as attend pre-bid and post-bid meetings with clients.
- Research and understand SEFA and AWI standards, as well as the products that we provide to have an overall understanding of the products within an estimate.

Qualifications:

- 2+ years of experience in the construction industry
- Prior estimating experience is preferred
- A working knowledge of the institutional and commercial construction industry
- Attention to detail and organization to ensure accurate and timely estimating is a must
- Be an energetic, forward-thinking individual
- Have outstanding written and oral communication skills
- Proficient computer skills and knowledge of basic office infrastructure
- Proficient at creating budgets using Microsoft Excel, and office suite.
- Experience in online document services and CM software such as Procore, Dropbox, etc.

If you are looking to join a winning culture with a market leader... Please send your resume in confidence to Human Resources at hr@stonecreek.cc and visit us on the web at www.stonecreek.cc to learn why Stonecreek Interior Systems is a great place to call your professional home.

Equal Opportunity Employer/Drug-Free Workplace

- PEOPLE - INTEGRITY - INTENTION - ACHIEVEMENT - HUMILITY -